



## Permit to Practice Applicability Review Form

The *Professional Governance Act* requires that a Permit to Practice is mandatory for all firms in BC that provide professional engineering or professional geoscience services (<https://professionalgovernancebc.ca/2021/07/05/ospg-egbc-bulletin-regulation-of-firms-now-in-force/>). This applies to all firms regardless of whether the professional services are for external (to clients or customers) or internal (to other people or departments within the firm) consumption. This includes corporations, partnerships, incorporated and unincorporated sole practitioners, not-for-profit firms, and some governmental bodies.

The practice of professional engineering or the practice of professional geoscience is the core question for whether a firm is required to obtain a Permit to Practice. Firms that employ Professional Registrants for purposes other than the practice of professional engineering or professional geoscience may not be required to obtain a Permit to Practice.

### INSTRUCTIONS

1. Review the definitions of “practice of professional engineering” and “practice of professional geoscience” below (from the *Engineers and Geoscientists Regulation*, B.C. Reg. 14/2021 (the “Regulation”).
2. Complete the basic contact information of the individual completing the form on behalf of the firm (the applicant does not need to be a Registrant of Engineers and Geoscientists BC).
3. Describe the firm and individual job activities.
4. Submit the completed form via email to Engineers and Geoscientists BC at [P2Preview@egbc.ca](mailto:P2Preview@egbc.ca).

### STEP 1: REVIEW THE DEFINITION OF PRACTICE

The Regulation defines the “practice of professional engineering” as:

*“the provision of*

- (a) *advice or services that are based on an engineering discipline, or*
- (b) *advice or services that are ancillary to those described in paragraph (a);”*

and “engineering discipline” as:

*“agricultural, biomedical, bioresource, biosystems, building, chemical, civil, computer, electrical, environmental, food, forest, geological, geomatics, industrial, marine, mechanical, mechatronics, metallurgical, mining, naval architecture, nuclear, petroleum, software and structural engineering and engineering physics;”*

The “practice of professional geoscience” is defined as:

*“the provision of*

- (a) *advice or services that*
  - (i) *are based on environmental geoscience, geology, geophysics or geochemistry, and*
  - (ii) *relate to the discovery or development of oil, natural gas, coal, metallic or non-metallic minerals, precious stones, other natural resources or water or the investigation of surface or subsurface geological conditions;*
- (b) *advice or services that are ancillary to those described in paragraph (a);”*

Note: For the complete definition refer to the [Engineers and Geoscientists Regulation](#).

### STEP 2: BASIC CONTACT INFORMATION

Firm Name	
Engineers and Geoscientists BC Permit to Practice Number of Firm Submitting Request (if applicable)	
Website Address (if applicable)	
Company Address	
	Address
	City
	Prov/Terr/State Postal/ZIP Code
Legal First and Last Name of Person Submitting Request	
Job Title of Person Submitting Request	
Engineers and Geoscientists BC Registration Number of Person Submitting Request (if applicable)	

**STEP 3: DESCRIBE THE FIRM/INDIVIDUAL JOB ACTIVITIES**

<p>What is the firm's industry or industries of practice?</p> <p>For a more comprehensive list, please refer to the list of <a href="#">Industries and Areas of Practice</a> as listed on Engineers and Geoscientists BC website.</p>	
<p>What is your firm's presence in British Columbia?</p>	
<p>Describe your firm's primary activities (e.g., project management, design, construction, operation, maintenance, etc.)</p>	
<p>Does your firm employ engineers and/or geoscientists, including trainees?</p>	<p>Yes No</p>
<p>If yes to above question, how many?</p>	<p>Professional Engineers Professional Geoscientists Trainees</p>
<p>Are the engineers and/or geoscientists on staff Engineers and Geoscientists BC registrants? If no, why are they not registered?</p>	<p>Yes No</p>
<p>Describe the job activities of the engineers and/or geoscientists on staff.</p>	
<p>Are professional registrants at the firm providing supervision to engineers and/or geoscientists in training on staff?</p>	<p>Yes No</p>
<p>If you have any engineers and/or geoscientists in training on staff, are they being supervised by Engineers and Geoscientists BC professional registrants?</p>	<p>Yes No</p>
<p>Does your firm have any job titles, roles, or job postings that contain either the word "engineer" or "geoscientist"?</p> <p>If so, please provide a list of all such titles, roles, or job postings.</p>	<p>Yes No</p>
<p>Is there any additional information that you would like Engineers and Geoscientists BC to consider when determining if your firm is engaging in the regulated practice of professional engineering and/or professional geoscience (e.g., authenticating documents, contracting engineering work with external parties, etc.)?</p>	

By entering my name below, I confirm that all the information within is true and accurate to the best of my knowledge.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_